

# **FLAD Legislative Internships**

**Spring-Summer 2022**

The Luso-American Development Foundation (FLAD) has opened a call for **US citizens of Portuguese ancestry (aged 18 to 25)** to intern at the office of a US elected official also of Portuguese ancestry.

## **Aim**

This call aims at selecting up to four interns with an interest in public service and high academic record in any field of study.

These internships will provide the selected candidates first-hand experience of the legislative process and knowledge about local and federal government. This is an opportunity for young Portuguese-Americans to develop their leadership skills and boost their careers.

## **Applicant eligibility**

All applicants must be US citizens of Portuguese ancestry, aged 18 to 25 (at the time of application).

All academic fields are accepted. The intern's previous experience, academic background and educational goals are taken into consideration for task assignment during the internship.

Some offices have specific application requirements. Please check them below, in the section "Internships".

## **Application process**

The call is open from **March 2 to March 31, 2022**, 11:59 PM, Pacific Time / April 1, 2022, 2:59 AM, Eastern Time.

Applications must be submitted through the online form available here:

<https://flad.secure.force.com/CandidaturaMain?language=en>.

Please note that only applications submitted through this form will be considered.

Candidates are required to upload the following documents (written in English):

- *Résumé*
- One recommendation letter (recommendation letters by family members are not accepted)
- Cover letter explaining why you want to intern at a legislative office and what your Portuguese heritage means to you (up to 500 words)
- Proof of vaccination or proof of medical exemption
- Copy of transcript

### **Selection process and criteria**

Applications will be reviewed by FLAD and the office of the legislator/s, who will agree on the candidates to choose, according to the following criteria:

- Candidate's academic record
- Demonstrated interest in public service

### **Expected outputs**

Selected candidates are expected to write a report including the following information:

- General description of the internship (including place, schedule and duration) and main responsibilities
- What you have learned during the internship
- How you expect the internship to contribute to your career

Reports should be sent to FLAD up to 90 days after the end of the internship.

### **Internships**

These are paid positions. You are expected to work in person at the office to which you are selected. However, we are following the evolution of the pandemic closely and will assure everyone's safety. Therefore, if necessary, the program may be adapted to accommodate a hybrid format.

You may intern in one of the following offices:

- **Congressman Jim Costa (Washington, D.C. Office, Capitol Hill)**

Interns are expected to commit to a schedule of 30 to 40 hours/ week during 8-10 weeks (June through July).

Interns will receive a stipend of 2.000 USD. FLAD will cover accommodation expenses if interns are required to relocate during the internship period (up to 560 USD/ week).

- **Congressman Jim Costa (Fresno, CA Office)**

Interns will receive a stipend of 1.000 USD and are expected to commit to a working schedule of 15 to 20 hours/ week during 10-12 weeks (May through July).

Specific requirements:

- Candidates must be either California residents or non-residents attending a California accredited institution.

- **State Senator Jessica de La Cruz (Rhode Island State Senate)**

Interns will receive a stipend of 1.000 USD and are expected to commit to a working schedule of 15 to 20 hours/ week during 10-12 weeks (May through July).

Specific requirements:

- Candidates must be either Rhode Island residents or non-residents attending a Rhode Island accredited institution.
- At the beginning of the internship, interns must be students (undergraduate, graduate or law school students) and have a minimum 2.5 GPA.

- **State Senator Michael Rodrigues (Massachusetts State Senate)**

Interns will receive a stipend of 1.000 USD and are expected to commit to a working schedule of 15 to 20 hours/ week during 10-12 weeks (May through July).

Specific requirements:

- Candidates must be Massachusetts residents.

**Further information**

If eligible, you may apply to more than one office. Each candidate can only be selected to one internship per call.

Working hours and exact start and ending dates for each internship are flexible and will be agreed directly with the office of the legislator.

If you are a student and wish to acquire college credit for the internship, you should arrange it directly with your university. FLAD does not have any intervention in the process and cannot guarantee any college credit for the internship.

For more information about this internship opportunity, please email [miguel.vaz@flad.pt](mailto:miguel.vaz@flad.pt).

*FLAD is committed to assure diversity among the selected interns and does not discriminate on the basis of race, color, gender, religion, sexual orientation, political affiliation, or disability.*